

**MONROE COUNTY PLANNING AND ENVIRONMENTAL
RESOURCES DEPARTMENT
APPLICATION FOR DEVELOPMENT APPROVAL FOR TRANSFER OF
ROGO EXEMPTION RECEIVER SITE**

Application Fee: Minor Conditional Use \$570.00

Receiver Site Unique Identifier # _____

Sender Site Unique Identifier # _____

ALL APPLICATIONS MUST BE DEEMED COMPLETE AND IN COMPLIANCE WITH THE MONROE COUNTY
CODE BY THE PLANNING STAFF PRIOR TO THE ITEM BEING SCHEDULED (SEE PAGE FOUR.)

1) Applicant Name: _____

Mailing Address: _____

Phone Number: (Home) _____ (Work) _____

2) Agent Name/Title: _____

Mailing Address: _____

Phone Number: (Home) _____ (Work) _____

3) Property Owner(s): _____

Mailing Address: _____

Phone Number: (Home) _____ (Work) _____

4) Legal Description of Property:

Street Address: _____

A. Lot: _____ Block: _____ Subdivision: _____

B. If in metes and bounds, attach legal description on separate sheet.

Key: _____ MM: _____

Real Estate (RE) Number(s): _____

- 5) Required Documentation for ROGO Score Sheet:
- A. (15) Is your property a Historic Resource: _____
 - B. (19) Number of Units less than 1,300 Sq.Ft.: _____
 - C. (19) Number of Units that are modular: _____
 - D. (14) Number of Units utilizing TDR's: _____
 - E. (16) Number of Units utilizing low volume plumbing fixtures: _____
 - F. (16) Number of Units utilizing 12,500 gal. cisterns: _____
 - G. (16) Number of Units utilizing saltwater conversion reverse osmosis facility: _____
 - H. (17) Number of Units utilizing HVAC with rating of 12 or better: _____
 - I. (17) Number of Units utilizing Solar Hot Water min. FER of 5: _____
 - J. (17) Number of Units utilizing 14kWh/day photovoltaic system: _____
 - K. (18) Number of Units that exceed min. floodplain elevation by 13" or more: _____
 - L. (18) Number of Units with min. peak wind load of 160 mph: _____
 - M. (18) Number of Units with min. peak wind load of 175 mph: _____
- 6) ROGO SCORE of SENDER SITE : _____
- 7) Number of Units to be received from the SENDER SITE:
- RESIDENTIAL: _____ HOTEL: _____ RV: _____
- 8) Land Use District(s): _____
- 9) Present use of the property: _____
- 10) Proposed use of the Property: _____
- Proposed number new of attached affordable housing units : _____
- Proposed number of new Hotel Units: _____
- 11) Gross floor area in square feet (Non-residential uses): _____
- _____
- 12) Number of residential units to be built: _____

- 13) Number of affordable or employee housing units to be built: _____
- 14) Number of hotel-motel, recreational vehicle, institutional residential or campground units to be built per type: _____
- 15) Has an application been submitted for this site within the past two years? _____
- If yes, name of the applicant and date of application: _____

NOTICE OF TRANSFER OF ROGO EXEMPTION must be filed with and approved by the Director of Planning prior to issuance of the building permit for the receiver site.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate.

Signature of Applicant

Date

Sworn before me this _____ day of _____, 20 ____ A.D.

Notary Public

My Commission Expires:

Signature of Agent

Date

Sworn before me this _____ day of _____, 20 ____ A.D.

Notary Public

My Commission Expires:

ATTACHMENT A

The following is a list of required documents for conditional use approval. To determine whether an item is appropriate to a particular application, please contact the Planner and Biologist reviewing your application

- _____ ROGO SCORE SHEET for the SENDER SITE with the Unique Identifier # _____
- _____ PROOF OF OWNERSHIP: Property Record Card and deed, lease or pending sale contract.
- _____ LOCATION MAP showing where the project is located on the Key. This enables people to easily find the project.
- _____ PHOTOGRAPHS of site from the main adjacent road.
- _____ SEALED AND SIGNED SURVEY by a Florida registered surveyor. The survey should include elevations and location of all existing structures, paved areas, location of all utility structures, bodies of water, docks, piers, mean high water line, acreage by Land Use District and acreage by habitat.
- _____ VEGETATION SURVEY or Habitat Evaluation Index, if applicable, prepared by a biologist qualified by the Monroe County Environmental Resources Department.
- _____ STORM WATER MANAGEMENT PLAN signed and sealed by a Licensed Civil Engineer.
- _____ ENVIRONMENTAL DESIGNATION SURVEY and COMMUNITY IMPACT STATEMENT (Major Conditional Uses only).
- _____ SITE PLAN prepared by a Florida registered architect, engineer or landscaped architect at a standard engineering scale as appropriate for the size and shape of the project. **INCLUDING BUT NOT LIMITED TO:**
 - _____ Property lines and mean high-water shoreline and outside dimensions of the entire parcel; _
 - _____ All areas and dimensions of existing and proposed structures;
 - _____ Adjacent roadways and uses of adjacent property;
 - _____ Setbacks as required by the Land Development Regulations;
 - _____ Parking (including handicap parking) and loading zone locations and dimensions;
 - _____ Calculations for open space ratios, floor area ratios, density and parking;
 - _____ Outdoor lighting location, type, power and height;
 - _____ Extent and area of wetlands, open space areas and landscape areas;
 - _____ Location of solid waste separation, storage and removal;
 - _____ Type of ground cover such as asphalt, grass, pea rock;
 - _____ Sewage treatment facilities;
 - _____ Existing and proposed fire hydrants or fire wells;
 - _____ Location of bike racks (if required);
 - _____ Flood zones pursuant to the Flood Insurance Rate Map (FIRM);
 - _____ Adjacent Land Use Districts.
- _____ FLOOR PLANS at an appropriate standard architectural scale including handicap accessibility features;
- _____ LANDSCAPE PLANS at the same scale as the site plan. May be on a separate plan or shown on the site plan.
INCLUDING BUT NOT LIMITED TO:
 - _____ Building footprints, driveways, parking areas and other structures;
 - _____ Open space preservation areas;

- _____ Size and type of buffer yards including the species, size and number of plants; _
- _____ Parking lot landscaping including the species, size and number of plants;
- _____ Existing natural features;
- _____ Specimen frees, or threatened and endangered plants to be retained and those to be relocated or replaced;
- _____ Transplantation plan (if required)

_____ CONCEPTUAL DRAINAGE PLAN with drainage calculations prepared by a registered engineer at the same scale as the site plan: The plan must show existing and proposed topography, all drainage structures, retention areas and drainage swales, and existing and proposed permeable and impermeable areas.

_____ ELEVATION DRAWINGS of all proposed structures with the elevations of the following features referenced to NGVD: Existing grade, finished grade, finished floor elevations (lowest supporting beam for V-zone development), roofline and highest point of the structure

_____ TRAFFIC STUDY prepared by a licensed traffic engineer.

_____ CONSTRUCTION MANAGEMENT PLAN (State how impacts on nearshore water and surrounding property will be managed i.e. construction barrier, hay bales, flagging, etc.).

_____ CONSTRUCTION PHASING PLAN if applicable .

_____ A TYPEWRITTEN LIST of the names and addresses *of all Property Owners* within 300 feet from the borders of the project. Indicate lot, block, subdivision name and the Real Estate numbers for each address. Compile this list from the tax rolls located in the Property Appraiser's Office.

_____ **All Applications require sixteen (16) copies of all blueprints.**

LETTERS OF COORDINATION MAY BE REQUIRED FOR YOUR PROJECT. The applicant must check with the Planning Department to identify other agencies expected to review the project. These may include:

- _____ Florida Keys Aqueduct Authority (FKAA)
- _____ Florida Department of Health and Rehabilitative Services(HRS)
- _____ Florida Keys Electric Cooperative (FKEC) / City Electric System (CES)
- _____ Monroe County Fire Marshall
- _____ South Florida Water Management District (SF WMD)
- _____ Florida Department of Environmental Protection (FDEP)
- _____ Florida Department of State, Division of Historic Resources
- _____ Florida Game and Freshwater Fish Commission (FGFFC)
- _____ U.S. Army Corps of Engineers (ACOE) U.S. Fish and Wildlife Service (USEW)
- _____ Monroe County Recycling Department
- _____ Florida Department of Transportation (FDOT)